



TACC Triple-A Council of California

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GENERAL MEETING MINUTES – PENDING APPROVAL

November 20-21, 2003

Pacific Palms Conference Resort

One Industry Hills Parkway, City of Industry, CA

I. Call to Order. The general meeting of the Triple A Council of California (TACC) was called to order by Treasurer Joe Cox at 10:30 am, November 20, 2003.

II. Pledge of Allegiance: Deferred due to meeting location lacking a flag.

III. Roll Call. A quorum was established. Those present:

PSA 1	Victoria Onstine	PSA 3	Mildred Johnstone
PSA 6	Bill Hollabaugh	PSA 10	Anne Mack
PSA 12	Dick Southern	PSA 13	Bud Winslow
PSA 15	Lonnie Tealer	PSA 17	Patricia Gammel
PSA 18	Donald Hunt	PSA 19	Matty Fegan-Perry
PSA 21	Barbara Affolter	PSA 30	Billie Taylor
PSA 31	Joe Cox	PSA 32	Nancy Dolton
PSA 33	Margaret Mooney		

Past President Roberta King (PSA 26)

Also Present: Alternate Mark Moran (PSA 21), Guests Jim Levy (PSA 22), and Vatche Kelartinian (PSA 19)

Excused: Jerry Smith (PSA2), Ed Woods (PSA 25), and David Wilder (PSA 20)

Absent: PSA 4, PSA 5, PSA 7, PSA 8, PSA 9, PSA 11, PSA 14, PSA 16, PSA 22, PSA 23, PSA 24, PSA 26, PSA 27, PSA 28, PSA 29

IV. Motion to approve amended agenda: Nancy Dolton, Second: Bud Winslow. Unanimous.

V. Motion to approve Minutes of July 23-24, 2003 approved by majority.

VI. Correspondence: None submitted.

VII. Older Adult Traffic & Safety Task Force Report by Roberta King PSA 26:

The Task Force is made up of 5 work groups, which meet every other month: Aging Services; Health Services/Law Enforcement; Licensing; Policy and Regulations; and Public Information. The California Highway Patrol has taken the lead in implementing task force recommendations.

The Aging Services Workgroup is focusing on driver training information/services: A pilot program in four locations has developed a 3-tier driver's assessment to be used by DMV staff for drivers coming in for license renewal. The assessment is meant to be a screening for potential issues. It has not been implemented yet due to budget issues. The workgroup has developed self-assessment tools for drivers. The intent is the driver will take action and seek MD assistance before driver problems occur.

Older Adult Traffic & Safety Task Force Report by Roberta King PSA 26 continued:

Two informational reports were presented and are available:

"Aging and Driving, A Closer Look" available from Vasconcellos' office

"Traffic Safety Among Older Adults, Recommendations for California" available from Patty Yanochko at San Diego State Center for Injury & Prevention Policy & Practice.

(619) 594-3691 www.eldersafety.org

TACC Member questions and concerns on traffic safety can be referred to Roberta King as our representative.

VIII. Ray Mastalish, Executive Director, California Commission on Aging (CcoA), Report:

Year-end financial report for FY 2002-03 reviewed. TACC kept within its budget, and has a \$38,000 rollover. Rollover was largely due to a decrease in travel expenditures, and the individual PSA's ability to support individual members' expenses.

Proposed budget for 2003-04 reviewed.

Initial budget included the \$38,000 rollover in the projected travel line item, bringing the total budget to \$99,756. This enabled TACC to increase the proposed number of planned meetings. However, on Monday 11/17, the California Department of Finance (DoF) informed CCoA that after further review it determined TACC did not need the "spending authority" for the rollover funds this year, and the funds will be held until next year.

Decision made to adjust meetings to meet budget: Two meetings/year joint TACC/C4A, (numerous Area Agencies on Aging have pledged to assist in the travel of their TACC member), two meetings/year TACC expense. Special funds account currently holds \$19,000. These funds can also be accessed and spent down to cover travel expenses.

Budget generation process reviewed for TACC member's education:

- 1) Staff starts with a history of past needs and the amount of known expected income.
- 2) CCoA, CSL, and TACC adjust individual line items according to their own use.
- 3) Representatives of CCoA, CSL, and TACC determine the current shared common costs and expenses.
- 4) Staff then use this information to finalize a budget.
- 5) The total dollar amount appears as one line item under "CCoA" in the Governor's budget.

Discussion of CCoA, CSL, TACC % shares for fixed expenses. Proposed: rent % to return to 33% due to TACC having adequate funds, staff expenses shares proposed to stay the same as previous years.

Plan: Lunch meeting today with CCoA, CSL and TACC to determine shared cost allocations.

TACC to consider the proposed budget during this afternoon's session.

Discussion of Tax Return Line Item 54 donations. Current year is \$10,000 less than last year. More promotion could increase this income. In the past, CSL and TACC did a joint promotion flyer. Perhaps we can do this again.

Moved (Bud Winslow), seconded (Dick Southern) and amended (Matty Fegan-Perry) to give Budget Committee the flexibility to use up to \$10,000 of special deposit funds for publicity and promotion of Line Item 54. Motion carried with 3 No's.

Ray Mastalish, Executive Director Report continued:

Staff Report: One staff turn-over. David Lizotte resigned due to illness. Jeanna Bowe was hired from the state surplus list one day before the new Governor's hiring freeze. Staff was able to maintain all current 4 full time positions through the budget adjustments.

Member orientations: The California Department of Aging (CDA) and CCoA are discussing holding annual orientations, CDA for new AAA Directors and CCoA for new TACC members. The members present are in general agreement and support of this idea. Bill Hollabaugh states this information can also be posted on the TACC website.

12:00 pm Recessed for Lunch.

1:31 pm Meeting called to order by Treasurer Joe Cox.

VIII. Oral Health Presentation by Dr. Paul Glassman, Associate. Dean, University of Pacific, School of Dentistry:

Seniors have the poorest oral health status of any age group. 23% over age 65 have severe periodontal disease. The number of dentists and dental schools is decreasing. 6000/year are retiring and only 4000/year are graduating. The answer to the problem will not rely on increasing the pool of dentists, but with the allied health personnel.

SB 910 has five recommendations in the focus area of oral health:

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| Short Term: | 1. Improve and increase collaboration and collocation of services in senior centers etc. |
| | 2. Promote existing dental services |
| Long Term: | 1. Incentives for dentists to care for the home bound and skilled nursing home patients |
| | 2. Incentives to participate in the MediCal program |
| | 3. Expand/create more educational programs for alternative practice dental hygienists. |

Presentation of a community based system for improved oral health utilizing "dental coordinators" as a liaison between the patients and agencies/resources. This approach has been successful with the special needs population through the Regional Center system, and could be replicated with the aging population through the Area Agencies. Anticipated outcomes include increases in services, training, and involvement of agencies by addressing dental health in all appropriate assessments.

The next meeting of the statewide task force is scheduled for March 18, 2004 in Sacramento. Agenda will include adding a focus on aging. Invitations will go to all AAA's. TACC consensus:

1. Advocate for each AAA to attend the March 18 meeting.
2. Advocate for grant funding for the dental coordinator model.

Dr. Glassman can be reached at pglassman@pacific.edu. He would be glad to provide training materials for caregivers and whatever support he can.

- X. 2003-2004 Budget:
 Review of proposed budget and breakdown of shared costs.
 Moved (Roberta King) and seconded (Mattye Fegan-Perry) to accept TACC budget as amended.
 Discussion: In the future, request the budget include the previous year for comparison.
 Approved unanimously.
- XI. SB 910, California's Long Range Strategic Plan on Aging:
 Discussion of TACC's role and what is reasonable to tackle.
 1. Become knowledgeable of the Plan and its recommendations.
 2. Advocate for implementation in our community according to the capacity of the PSA.
 3. Explore appointing a representative to the four CCoA LRSPA standing committees for better coordination of efforts.
 First steps: Support the Oral Health initiative and advocate for our PSA's to attend the March 18 meeting.
 Moved (Bill Hollabaugh) and seconded (Roberta King) TACC appoint a committee of 5-7 to study the LRSPA and make suggestions for action by TACC and the Advisory Councils, to report at the January meeting. Approved by majority.
- XII. TACC Member Orientation/Education/Networking: Discussion of purpose of TACC and the importance of networking opportunities. Reviewed the TACC brochure.
 Suggestions:
 - An "introductory welcome letter" from TACC President to all new members outlining some initial vital information on TACC process and expectations for meetings and participation.
 - A new member mentor system of two current TACC members for each new member.
 - Resume regular networking dinners at TACC meetings. Billie Taylor volunteered to arrange January.
 - Information outline of the six forms of AAA's existing in California. Nancy Dolton volunteered to create this handout.
 - Educational programs as an ongoing focus.
 - Resume producing a brief meeting summary for use in reporting on TACC to Advisory Councils.
 - Support C4A and CCoA discussions instituting annual orientations and including TACC.
- XIII. California Foundation Funding: Discussion on status.
 TACC members desire more detailed information. Request President J. Smith check on what the process is for giving donations and handling the California Foundation and the Special Fund. Request he ask for a detailed accounting of the individual donations.
- XIV. Reports from Planning and Service Areas: PSA 1, PSA 3, PSA 6, PSA 10, PSA 12, PSA 13, PSA 15, PSA 18, PSA 19, PSA 20 (attached), PSA 26, PSA 30, PSA 31, PSA 33

Friday, November 21, 2003

Meeting called to order by Secretary Victoria Onstine at 9:00 am.

- XV. Unfinished Business: Discussion on LRSPA.
 1. Members present would like access to a hard copy of the plan. Bill Hollabaugh will put it on the website when the completed plan is available.
 2. CCoA has standing committees established. Members would like to appoint a TACC representative to each committee.

- XVI. Bylaws: Discussion of need to look at bylaws this year.
Consensus: All members review bylaws published on Web site. Wait until January meeting to get input from President J. Smith and decision on appointing a subcommittee.
- XVI. California Department of Aging Restructuring Advocacy/ coordinating efforts with CCoA.
Several "looks" at restructuring in process: LAO proposal, Little Hoover Commission, AB763 from C4A and Assembly Member Daucher, Performance Institute supporting LAO Proposal. TACC can:
1. "Wait and See" what develops and be poised to quickly gather for supportive strategy.
 2. Research and form our own position to help shape what might come.
- Moved (Bill Hollabaugh) and seconded (Dick Southern) Resolution: Unanimous approval
Resolved that TACC regards the potential of a restructuring of state services to the senior population as a high priority issue and intends to respond proactively and aggressively to proposals that arise, including coordination with CCoA.
- XVII. Integrated Advocacy Strategy: Discussion on current status and future plans.
In the past the chairpersons of the four organizations (C4A, CCoA, CSL, and TACC) and the C4A and CCoA Executive Directors met periodically during the year until the last year or so.
Consensus is this is a valuable meeting to coordinate efforts and understand each other better. Suggestions:
- Participation in meetings to include the chairs and vice chairs plus the two Executive Directors.
 - Meetings increase to quarterly.
 - Committee to update the Integrated Advocacy description section of the manual.
- XVIII. Response to C4A Conference format: Consensus we continue having the joint meetings.
This time we spent most of the time on TACC business and had less opportunity to attend workshops. While we needed all the TACC time we used, members would like to find more of a balance.
- XIX. Other Business: Suggestions and input:
1. Put Web site address on TACC letterhead.
 2. Assure if Bill Hollabaugh goes off TACC we have a webmaster.
 3. Add information about the next planned meeting to the agenda.

Next Meeting: January 28/29, 2004 in Sacramento.

Meeting Adjourned at 10:25 am.

Respectfully Submitted,

Victoria Onstine, Recording Secretary