



TACC – TRIPLE-A COUNCIL OF CALIFORNIA

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TACC – TRIPLE-A COUNCIL OF CALIFORNIA GENERAL MEETING MINUTES

Vagabond Inn, 909 3rd Street, Sacramento, CA

Sept 26-27, 2007

1. Call to Order

Vice President Schofield called the meeting to order at 10:00 a.m.

2. Pledge of Allegiance

Tucker led the Pledge of Allegiance.

3. Roll Call – Establish a Quorum

Erman called the roll. A quorum was present

Those in attendance were:

PSA 1 – Nancy Wilson

PSA 2 – Alan Masden

PSA 4 – Mary Jane Large

PSA 4 – Jacque Brown

PSA 5 – Patricia Lewis

PSA 6 – George Schofield

PSA 7 – Joanna Kim-Selby

PSA 8 – May Nichols

PSA 11 – Joe Murphy

PSA 12 – Marge Depew

PSA 12 – Hav Staggs

PSA 15 – Sharon Lamagno

PSA 17 – Martin Tucker

PSA 19 – Zelda Hutcherson

PSA 21 – Erwin Fromm

PSA 22 – Dee Erman

PSA 23 – Jonann Siders

PSA 25 – Ed Woods

PSA 29 – Cindy Rice

PSA 33 – Marti Overfield

Guests: Gary Passmore, Ann Lucas

Staff: Sandi Fitzpatrick, Carol Sewell, Lynn Nielsen

4. Introductions, Announcements

Vice President Schofield announced a revised format for the meeting due to the number of new members. Introductions and introductory PSA reports

were given defining area agency type and an innovative activity from each PSA, as well as what each director hoped to gain from TACC participation.

PSA 22 – Erman said that a new Senior Center Liaison committee had been formed. She would like to see TACC get involved in senior advocacy issues at the Capitol.

PSA 33 - Overfield reported that PSA 33 is working on West Nile Virus prevention and information dissemination about this disease. The PSA is preparing for the annual Health Fair.

PSA 23 – Siders noted a concern that attendance at the local nutrition center is down. Innovative ideas to increase attendance are being investigated, such as providing lunch at the library.

PSA 5 – Lewis discussed the serious advocacy within the county for low income housing and continuum of care for seniors. A newsletter and caregiver brochure was distributed in the county.

PSA 4 – Large reported PSA 4 recently won a national aging achievement award for its “Live Strong and Safe” falls prevention program. She would like more hands-on advocacy and to find ways to draw more involvement in senior programs.

PSA 15 – Lamagno reported on nutrition sites and why there is decreased attendance. Alternate nutrition sites are being explored as well as additional PSA activities. An intergenerational day care center will be opening.

PSA 4 – Brown said a ‘boomer study’ is being conducted in the seven-county area to identify ways to benefit new seniors.

PSA 19 - Hutcherson reported the PSA is working on area plan innovations and evaluating service distribution across the PSA. The results of the AAA needs assessment are due in November. A housing committee has been reactivated to assist homeless veterans. There is a knowledge fair held quarterly with the senior center directors.

PSA 12 - Depew described the Joint Powers Authority (JPA) composition of PSA 12. The PSA distributed disaster preparedness pamphlets to be included in seniors’ File of Life via the Meals on Wheels and congregate meal programs. There is an increase in the C2 program enrollment.

PSA 8 – Nichols reported the PSA has new staff. The Council is working to increase visibility in community. Preparations are underway for a Disaster Preparedness Day. The Silicon Valley Foundation funded a Senior Mobility Guide for distribution.

PSA 11 – Murphy is the new TACC Director for PSA 11. The PSA is reviewing the N4A study and impact on the senior community. Solutions are being investigated to alleviate the Adult Protective Services budget shortfall. Plans are being made for the Senior Awareness Day.

PSA 1 – Wilson is the new TACC Director from PSA 1. She reported the PSA has a new wellness center in Del Norte County that also houses the AAA programs. Transportation remains an issue, including low ridership, which may result in a loss of transportation funds. A Mobility Days event was sponsored to promote transit use.

PSA 29 – Rice reported PSA 29 is involved in numerous programs, including Alert The Community designed to educate seniors about senior fraud and abuse, particularly mail fraud. The PSA is also working with county legal services to increase prosecutions for various crimes and is surveying 10,000 seniors to identify focus areas for the coming year. Way to collaborate with other agencies in the community is being explored. The county sponsored a National Memory Screening Day and held the annual Senior Health Fair.

PSA 7 – Kim-Selby said there are strong health, and legislative committees at PSA 7. There is a continued stroke education effort. The PSA is working on a housing trust fund for the county and looking at creating intergenerational service programs.

PSA 2 – Masden reported PSA 2 has begun information exchange between counties. The Telecare program in Shasta has inspired similar programs in other counties. There is a focus on rural access issues.

PSA 21 – Fromm reported on the positive outcome from cooperative efforts between the Advisory Council and Board of Supervisors, with each Supervisor sponsoring a senior event in their district. PSA 21 is seeking a replacement for the AAA director and also working to fund a resource center.

PSA 17 – Tucker reported PSA 17 has a nutrition center that includes a morning breakfast program, followed by exercise instruction. A salad bar

lunch is improving attendance at the nutrition centers. Difficulty in funding vendors has made it hard keep providers.

PSA 25 – Woods said that PSA 25 is working to get supervisorial and mayoral appointees. Libraries were opened this summer as cooling centers during heat waves. The health committee is distributing materials on HIV prevention. A knowledge fair was held. Woods spoke to a Russian delegation and to nursing students about the vibrancy of seniors.

PSA 6 - Schofield described the unique AAA structure in his area.

5. Approve Agenda

The September 26-27, 2007 agenda was reviewed. Tucker requested an amendment finalizing dates of the January 2008 TACC meeting on the agenda. Erman moved to approve the agenda with the amendment. Seconded by Tucker. Motion carries.

6. Approve Minutes of July 25-26, 2007

The TACC meeting minutes of July 25-26, 2007 were reviewed. Tucker moved to approve. Seconded by Large. Motion carries.

7. Confirm Dates of November Meeting

The November TACC meeting will be held November 13-14, 2007 at the L.A. Wilshire Grand Hotel. The TACC meeting will be held in conjunction with the C4A Annual Meeting and Allied Conference. TACC will have two workshops; 1) recruiting and retaining volunteers and 2) basics of budgeting.

The proposed dates of the January TACC meeting are January 23-24, 2008 in Sacramento. Lewis moved to approve the January, 2008 meeting dates. Seconded by Siders. Motion carries.

8. TACC Member Introduction and Orientation

Schofield introduced the orientation session. Fitzpatrick distributed the PSA map and TACC Mission Statement.

Parliamentary Procedure:

Brown reviewed Parliamentary Procedure. She suggested an alternative approach for approving issues by unanimous agreement. The formal process would be used if an objection is raised.

When a motion is required, there is no requirement to record second; only the motion and vote are necessary. Abstentions are required only when a roll call vote is taken. The process does not include a specific call for abstentions; an abstaining member may ask to be listed as abstaining. Members can ask for raised hands when a 2/3 vote margin is required. The vote is counted only when there is a motion for a counted vote made through a point of order.

The motion to “lay on the table” means to set aside the motion temporarily. The issue must be dealt with later in the meeting. To take an item off the table, a motion to move to “postpone indefinitely” may be made. This motion must be approved by majority vote.

Bylaws

Staggs reviewed TACC’s bylaws. He outlined the rules for TACC membership, meeting requirements, and definitions of regular and special meetings. Bylaws also outline reimbursement procedures, officers, terms of election, and limitations.

Bylaws define standing committees such as Executive Committee, conditions for naming Nominating Committee, and Legislative Committee. There is no limit on Legislative Committee membership. The President and Vice President are Ex Officio members; they may vote, but aren’t included in the quorum count.

If the primary director and alternate both attend meetings, only the primary director can be reimbursed by TACC for expenses incurred.

Staggs will propose an amendment to bring bylaws into conformity with state open meeting laws. Of note, bylaw amendments may be recommended by anyone; however, amendments must be approved by 2/3 of TACC directors present when there is a quorum.

Bagley-Keene

Sewell provided an overview of the Bagley-Keene Open Meeting Act. She explained how the law regulates the way meetings are publicized and held, and governs communications between members of the state body. TACC directors were each given a copy of the law and advised to become familiar with it.

9. Treasurer's Report

Tucker said the July report was skipped due to the late state budget. The August report reflects less revenue than in 2006; however, there is a carryover.

10. California Senior Legislature Report

Tucker reported there was a shortened CSL session scheduled for October. Fundraising efforts are continuing.

11. Continuation of Orientation Presentation

Fitzpatrick reviewed state reimbursement procedures. She presented the Memorandum of Understanding (MOU) between TACC and CCoA, and outlined the relationship between the two entities. The last MOU was approved in 2001; CCoA will work with the TACC Executive Committee to update as needed.

Fitzpatrick explained CCoA provides administrative and fiduciary services. Department of Aging provides accounting, budgeting, business services and human resources services via a contract with CCoA and TACC. A portion of TACC's income pays for the services provided. Workers' Compensation policy is shared between CCoA and TACC, with billing based on actual hours of meeting attendance. CCoA prepares meeting materials, meeting notification, and processes reimbursements. Of note, CCoA needs information on TACC Director and Alternate changes directly from the AAAs.

Fitzpatrick requested timely submission of travel expense claims from TACC members. She explained that some area agencies pay for TACC attendance. There has been an agreement with AAAs to pay for TACC attendance at the November and April conferences.

Schofield asked how CCoA communicates with the Governor and others on general topics of interest. Fitzpatrick explained that the CCoA

communicates through its Annual Report, through Commissioner's direct contact with the Governor's office, through communications with the Health and Human Service Agency. Greater sharing of information between CCoA and TACC on legislative issues could be beneficial. She noted that the Commission's budget comes from the Federal Older Americans Act through Department of Aging, whereas TACC's funding comes through its State Income Tax check-off.

12. Committee Reports

Legislative Committee – Havard Staggs, Chair

Staggs presented bills reviewed by Legislative Committee. The Committee recommended letters be sent to the Governor in support of AB 106, AB 182, AB 238, AB 399, AB 836, AB 921, AB 979, AB 993, AB 1142, AB 1542, SB 260, SB 472, SB 633, SB 868, SB 945.

The recommendation was approved.

SB910 LRSP A Monitoring Liaison Update – Anne Mack

No report.

13. California Commission on Aging Report

Fitzpatrick welcomed new members to TACC and distributed her written report.

14. Orientation Continued

Schofield divided attendees into four discussion groups, with each group responding to an assigned question.

Group #1 – What we need to know/learn to be effective members of TACC?

- a) Read the Policy Manual.
- b) Ask questions regarding contents of the Manual.
- c) Become familiar with legislation regarding seniors.
- d) Become familiar with current senior issues in respective PSAs.
- e) Change designation of frail elderly (85 and above) to 'emeritus seniors.'
- f) Know local and federal representatives and build a working relationship.
- g) Collaborate and coordinate with other senior organizations in respective PSAs.

- i) Understand senior health issues, including mental health..
- k) Know what the pressing issues are in PSA i.e., gambling, alcohol, depression and other mental health problems, dental health, nutrition issues (swallowing problems, etc.), transportation, senior housing.
- l) Know community resources to handle the above issues.
- m) Know ethnic issues in PSA.
- n) Understand disability issues.
- o) OAA reauthorization.
- p) Visit the State Capitol.
- q) Meet with coalition groups.

Group Discussion

- TACC interested in visiting State Capitol.
- Select issues in pending legislation. Build broader coalition
- Need to find common ground.
- Need education on how a bill is processed and orientation on how legislation works.
- Personal responsibility to know elected officials “as part of PSA report” and identify legislators.

Group #2 – What we need to contribute/service we need to perform for TACC members to be effective?

The group’s initial reaction was that of identifying what a TAAC member needs to contribute, etc.: to be effective first required an identification of what TAAC itself was trying to achieve and what goals it wished to fulfill. Discussion of this prerequisite question came up with two principal goals for TAAC 1) effective advocacy on behalf of senior interests, and 2) sharing ideas as to how area agencies could best deliver their “product” – the senior services mandated under the Older Americans and Californians Acts.

Given this view of the overall goals of TAAC, the group felt that to be deemed effective, a TAAC member must:

- a) Continually educate himself/herself and others regarding senior issues.
- b) Develop priorities among the competing needs underlying those issues so as to best assist in the effective allocation of diminishing resources.

c) Have a thorough-going knowledge of the challenges facing the member's individual area agency and of its operations, specifically of how service programs are actually being implemented.

The group felt that if TAAC members attending meetings could fulfill the above criteria, it would enable TAAC to effectively identify the major issues/challenges facing California seniors and to best marshal its advocacy resources to target potential solutions. Further, it would allow TAAC to identify and perhaps develop model service programs that could be shared among all PSAs. Such sharing would eliminate needless duplication of effort and best use the PSAs' limited resources. Finally, Group #2 felt that fulfilling the above criteria would make TAAC a more effective partner for both the California Commission on Aging and the C4A.

Group Discussion

- Two principal values of TACC participation: 1) opportunity to be strong advocates for seniors 2) sharing ideas of how each AAA is delivering product
- Know your own AAA and the agency director.
- Cross pollinate – how to share practical information that could be rolled out. Each TACC member to bring in one page description of innovative programs and assemble into a notebook.
- Shared attendance between TACC and C4A.
- At November or April C4A meeting, consider a joint session for C4A and TACC to talk together.

Group #3 - What we need to understand and do to make TACC effective in working with brother/sister organizations?

- a) So many senior organizations, but do we speak with one voice?
- b) How much difference has TACC made in writing letters? What can we do beyond letter writing to leverage advocacy?
- c) Is there an umbrella organization to enhance advocacy?
- d) How do we know what TACC supports in the way of legislation?
- e) Need to help new members understand the legislative process.
- f) Prioritize numbers of bills reviewed (i.e., unit number). Focus advocacy on fewer bills.
- g) Include bill and analysis with agendas.
- h) How to consolidate TACC's legislative action with other organizations?
- i) Would it be helpful to know what other senior advocacy organizations are supporting?
- j) How to generate AAA letter consistent with TACC position

- k) Connect with CSL priorities, including reviewing CSL's top 20 priorities.
- l) How does local level deliberation influence TACC's decision on which bills we prioritize?
- m) CCS does a report card that evaluates legislators.
- n) How best to cooperate with local county Commissioners.
- o) Are there topics or programs to enhance/support?
- p) How to promote reauthorization of OAA and/or WHCoA outcomes or understand impacts of OAA reauthorization.
- q) TACC's role in local needs assessment.
- r) Determine "trends" to look at program ideas for future meeting topics.
- s) Form committees on specialized needs.
- t) Tighten up PSA reports.

Group Discussion

- Opening up two-way communication.
- Why do we meet in Sacramento and not go to the Capitol?
- Maximize areas of common need/common issues.
- Have Legislative Committee explain rationale.
- Send support letters out to TACC Directors.
- Share with TACC membership the list of bills that will be discussed. at the upcoming meeting. Add bill list to agenda.

Group #4 - What we need to take back to our PSAs so they get actual benefit from TACC and our participation in TACC?

- a) Take back legislative information via the Legislative Committee re: Assembly and Senate bills.
- b) Take back information from presentations that provide resources and education that may be helpful to local PSAs.
- c) Take back the exchange of ideas and experience with local programs via socialization and PSA reports.
- d) Take back awareness of state and local mandates, laws and guidelines.
- e) Take back information on continued advocacy for pass-through of federal funds to AAAs in the absence of budget agreement.
- f) Take back contacts information via networking/linkages for common goals of counties.
- g) Take back the need to communicate the importance of every senior advocacy organization maximizing this effectiveness.

Group Discussion

- Amend TACC roster or create separate list of TACC interests, skills or other affiliations.
- Create a new Director profile.

- Revise introductory sheet so that PSA reports are designed to bolster legislative and advocacy efforts.
- Target each meeting in one area in introductions/PSA reports (pre-assigned via agenda).

Meeting was recessed at 4:50 p. m.

Thursday, September 27, 2007

Schofield called the meeting to order at 8:07 a.m. and announcements were made.

Staggs announced that he has tendered his resignation from TACC effective October 31, 2007. Staggs has served most recently in the capacity of Immediate Past President. TACC members voiced appreciation of Staggs' effectiveness while serving on TACC. He will continue to serve as a Commissioner on the California Commission on Aging.

Schofield announced that Large will be the new Legislative Committee Chairperson.

Schofield asked members to suggest topics for the November and future meeting agendas. It was suggested that break-out group work be included in the schedule. Ideas were recorded and will be discussed with President Wilder.

15. Gary Passmore on California Health Care Coverage

Passmore, Executive Director of the Congress of California Seniors, gave an overview of AB 8 and issues surrounding the health care reform legislation.

16. Fundraising: Ann Lucas Presentation

Ann Lucas, Executive Director of the Nonprofit Resource Center, gave an overview of services the offered by her center, which serves as a clearinghouse for nonprofit funding opportunities. She reviewed fundraising options and methods to achieve success in grant writing.

17. ADJOURNMENT

The meeting was adjourned at 11:25 a.m. The next meeting is scheduled for November 13-14, 2007 at the Wilshire Grant Hotel, Los Angeles.

