



**TACC – TRIPLE-A COUNCIL OF CALIFORNIA**  
1300 National Drive, Suite 173, Sacramento, CA 95834  
Phone 916-419-7591 Fax 916-419-7596  
E-Mail [ccoa@coa.ca.gov](mailto:ccoa@coa.ca.gov) Website [www.4tacc.org](http://www.4tacc.org)

**GENERAL MEETING MINUTES**  
**Holiday Inn Capitol Plaza, 300 J Street, Sacramento, CA**  
**February 5, 2009**

**Thursday, February 5, 2009**

**I. Call to Order**

President Large called the meeting to order at 8:06 a.m.

**II. Pledge of Allegiance**

Marge Depew led the Pledge of Allegiance.

**III. Roll Call – Establish a Quorum**

Present:

PSA 1- Nancy Wilson	PSA 19 – Nina Frazier
PSA 2 – Alan Masden	PSA 21 – Erwin Fromm
PSA 3 – Shirley Boracci	PSA 22 – Antonio Rodello
PSA 4 – Mary Jane Large	PSA 26 – Pat Grabham
PSA 5 – Patricia Lewis	PSA 28 – Pat Paris
PSA 7 – Gerald Richards	PSA 29 – Vicki Ludwig
PSA 12 – Marge Depew	PSA 31 – Rick Dahlgren
PSA 12 – Sarah Johnson	PSA 32 – Robert Petty
PSA 13 – Bud Winslow	PSA 33 – Marti Overfield
PSA 15 – Sharon Lamagno	

Guests: Jim Davis, Chair, CCoA

Staff: Sandi Fitzpatrick, Marcella Lopez

A quorum was established.

**IV. Introductions**

TACC members introduced themselves by name, county and PSA.

**V. Approve Agenda**

The TACC Agenda for February 5, 2009 was reviewed. The Executive Director's report will be presented before the PSA reports. The February 5, 2009 agenda was approved as amended.

**VI. Approve Minutes of November 17-18, 2008 Meeting**

The TACC Minutes from November 17-18, 2008 were reviewed and approved.

Marge Depew thanked the CCoA staff; Sandi, Carol and Marcella and presented each of them with a gift.

Fitzpatrick reported that Martin Tucker was able to get a \$1,000 donation for the Senior Center Forum that was deposited into TACC's foundation account. The current amount in the account is \$1,771.

#### **VII. Public Comment**

None offered.

#### **VIII. Treasurer's Report**

No report as Tucker was absent.

#### **IX. Remarks from Jim Davis, Chair of the California Commission on Aging**

Commissioner Davis thanked TACC for inviting him to speak and for TACC's support in hosting a successful Senior Center Stakeholder Forum. Commissioner Davis challenged TACC members to share the information and suggestions from the forum with their Area Agencies.

The Senior Center Literature Review is now available on the CCoA website at [www.ccoa.ca.gov](http://www.ccoa.ca.gov). Reports on the Infrastructure Needs Survey and its findings; the Forum proceedings, based on the vision statements; and a Senior Center Initiative summary will be provided later this year.

#### **X. Remarks from Mary Jane Large, TACC President**

Large discussed how many of the professional personnel representing the senior centers at the forum did not know what their Area Agency was, what they did and how the agency is interrelated to their Senior Center.

Large encouraged TACC members to connect with their advisory councils and legislative representatives.

Fitzpatrick suggested each advisory council member go to one senior center in their PSA and discuss the Forum with people who were not in attendance. The May PSA report should include each member's findings.

Large suggested advisory council members go to two centers; one operated by a local government or municipality and one non-profit. The discussions should focus on the vision of the future not the economic problems of today. TACC could use this opportunity to educate and advocate. Large stressed the importance of getting connected. TACC members could wear their badge and point out the Governor's proclamation declaring February to be Senior Center Month.

#### **XI. Bylaws Amendment – Nominating Committee Composition**

Large introduced a proposal amending the Bylaws to eliminate the Member-At-Large position on the Nominating Committee. The Member-At-Large position was deleted from the TACC officer list in November; but was left in Nominating Committee due to an oversight.

Paris moved; Boracci seconded. Motion carried.

## **XII. Appointment of 2009 Nominating Committee**

Large appointed the following to the Nominating Committee: Pat Lewis, Shirley Boracci and Gerald Richards.

## **XIII. PSA Reports**

PSA report guidelines are as follows: state what each member has learned in doing their reports; state what they think needs to be changed or added to the reports; explain how time should be used when reporting the PSAs. TACC members are to list their name, PSA, email and phone number at the top of each PSA Report. Fitzpatrick reminded TACC members that sharing information one on one is within the Bagley-Keene requirement, however sharing information with more than one person is not.

Members discussed their experiences in completing their reports using the PSA report template.

**PSA 2 - Alan Masden** stated PSA 2's report is in progress.

**PSA 21- Erwin Fromm** suggested the PSA reports be provided in a reasonable amount of time prior to the next meeting, in order to be able to read and disseminate the information.

**PSA 29 - Vicki Ludwig** completed her PSA report.

**PSA 15- Sharon Lamagno** completed her PSA report.

**PSA 26 - Pat Grabham** is a new member of TACC. Grabham received assistance from her AAA executive director and staff to complete her PSA report.

**PSA 19 - Neena Frazier** was recently a staff person in the AAA office and is new to the advisory council. Frazier recommended the reports contain information regarding initiatives, new programs, public hearings, and stakeholder events.

**PSA 28 – Pat Paris** received assistance from the chair and executive director in completing her PSA report.

**PSA 12 – Sarah Johnson** reported that there was not an area plan for her AAA available. She obtained information from the US Census Bureau.

**PSA – 22 Antonio Rodello** is the new chair for the advisory council. Rodella received information from the vice chair of the council and will be doing a quarterly report based on the PSA report template.

**PSA – 31 Rick Dahlgren** received assistance from his staff in completing a five page PSA report.

**PSA – 32 Bob Petty** pointed out that some of the PSA questions could be perceived and interpreted in different ways and from different frames of reference; such as question 4 on the PSA report. Petty stated the importance of receiving PSA report information far enough in advance so the information could be reviewed.

**PSA – 33 Marti Overfield** worked on the report with the executive director of the AAA. The AAA will be receiving another 10-20% cut in addition to the original 10% cut.

**PSA – 1 Nancy Wilson** stated that much of her PSA report is general information.

**PSA – 28 Pat Lewis** completed her PSA report.

**PSA 3 – Shirley Boracci** received assistance from the AAA director to complete her report.

**PSA 7 - Gerald Richards** received assistance from staff in completing his PSA report. There is a new AAA director, who will be working half time with APS and half time as director.

**PSA 4 - Mary Jane Large** stated how different each PSA is.

**Large posed three questions for TACC members to discuss:**

1. How should the initial PSA report information be archived?
2. What important information should be shared? What should the updates include?
3. What is the time frame for reports to be submitted so they will not be so far in advance they are not current?

**Meeting recessed for break at 10:15 am.**

**Meeting reconvened at 10:25 am.**

Large led a discussion about PSA report agreements:

- Each individual PSA will submit an underlying initial report and update that starts on a separate page for May meeting and discuss further at that time.
- Reports should be submitted one month in advance. The next TACC meeting is May 6<sup>th</sup>; reports will be due April 6<sup>th</sup>.
- PSA report updates should include the following: specific program implementations, ways in which each PSA is addressing the pressure of budgetary constraints in their program offerings. Updates should answer the question: What can my colleagues learn and benefit from?

**The following items to be agendized for May TACC meeting:**

- Executive Committee to discuss TACC members' responsibility to their successors. PSA reports should be updated annually and the archived reports made current and up to date. A template of how to transfer an advisory council position could be developed. Each AAA should have their own template on transitioning advisory council chairs.
- At May TACC meeting, an oral report on conversations between advisory council members and their senior centers will be given.

**XIV. California Commission on Aging update**

Fitzpatrick reported changes in Commission leadership. Jim Davis (Eureka) was elected Chair; Hav Staggs (Jackson) is Vice Chair. Andy Scharlach, Jon Pynoos and Leah Wyman have ended their terms and are no longer with the Commission.

CCoA is working with CDA on the State Plan on Aging 2009-2013 and will be helping with public hearings. CCoA's next meeting will be in April in Fresno.

The Commission will be taking action to sponsor a bill to temporarily maintain the ombudsman program. CCoA staff has been furloughed two days a month and will be closed the first and third Friday of every month beginning in February. The State Controller's Office has placed a freeze on all Travel Expense Claims. Staff will do their best to process the claims quickly but, are unsure how soon reimbursements will be received.

**XV. Adjourn**

Large adjourned the meeting at 12 noon.